

ST. JOHN THE BAPTIST PASTORAL COUNCIL MEETING

Monday, Aug. 7, 2023
5:30 p.m. – Shannon Hall

Opening Prayer: Prayer for Enlightenment

O Holy Ghost, divine Spirit of light and love, I consecrate to Thee my understanding, my heart and my will, my whole being for time and for eternity. May my understanding be always obedient to Thy heavenly inspirations and the teachings of the holy Catholic Church, of which Thou art the infallible Guide; may my heart be ever inflamed with love of God and of my neighbor; may my will be ever conformed to the divine will, and may my whole life be a faithful following of the life and virtues of Our Lord and Savior Jesus Christ, to whom with the Father and Thee be honor and glory forever. Amen.

AGENDA

1. Approve Minutes
 - Jul 10, 2023 Meeting
 - Motioned by Lindsey Seconded by Kristin
2. Financial Report
 - Only a month in, not much to report
3. Father Mike update
 - No update
4. Fall Festival
 - i) Date: Sep. 24, 2023
 - ii) Time: - 10:00 am – 3:00 pm
 - iii) Coffee service at 10:00 – donuts – free will donation – Gelato truck will have coffee for sale.
 - iv) Layout – need to approve. – See Drawing
 - v) Leaders:
 - 1) Silent Auction - Theresa
 - 2) Advertising - Erin
 - 3) Food and Beer - Erin
 - 4) Pop/water - Lindsey
 - 5) Raffle - Tony
 - 6) Kids' Activities - Lindsey
 - vi) Rentals:
 - 1) Bounce house (H&H Fun Rides) - confirmed (Tom)
 - 2) Tent (Bel-Aire) – confirmed – Increased to 60' x 70' – Need to have Iowa One Call mark area (Tom)
 - 3) Picnic Table Rental - Farley Young Mens (Jeff) - Tim

Council Members present:

Tom Bechen
Tony Richard
Theresa Elgin
Fr. Mike
Tim Lehmann
Lindsey Krapfl
Kristin Buelow

Council Members absent:

Ken Brown

Others

Present:

Nancy Ehrlich
Erin Hermsen

- For a donation
- How many do we need? 20 tables

- vii) Advertising:
 - 1) Yard signs - will be printed this week size of political yard signs
 - 2) Posters - to pass out
- viii) Set-Up
 - 1) Tim Lehman
 - 2) Lay-out of activities
 - Lay-out approved, minor tweaks as needed
 - Tom will send layout to Erin for Food trucks
 - 1) Liquor license - submitted by Father, waiting approval
 - 2) Time
- ii) Name tags and more tickets - do we need to order (Erin will look into it)
- iii) Sign Up Sheet
 - 1) Post in back of church on Labor day weekend
 - 2) Update shifts and people
 - 3) More signage and organization
- iv) Food & Beverage Vendors:
 - 1) Koppes Kreations
 - 2) Hibachi Time
 - 3) Dark Bird Craft Beer
 - 4) Elle & Beck's Coffee & Gelato
 - 5) St John Burgers
- v) Silent Auction Committee:
 - 1) Proposed Committee:
 - All: Solicitor - in charge of organizing solicitation, keeping council on track timewise for requesting donations and collecting donations
 - Theresa: Basket Assembly - in charge of putting donations together in appealing baskets, creating bid sheets, arranging items in back of church and at silent auction for bidding
 - Kristin: Bidder Assistant - in charge of ordering, distributing, and recording bid numbers
 - Erin: Designer - creator of any signage need for auction items/tables
 - Lindsey: Coordinator - in charge of communication with committee, arranging necessary meetings/workshops, contacting auction winners
 - All parish council members: Requesters and collectors of donations and help with transportation and set up of auction items as needed
 - 2) Soliciting Items

- 3) Theresa - Contact Geri for facebook posts
Tom - Bulletin Announcement asking for items
 - 4) List of Items
 - 5) Item Display Plan
 - 6) Time for announcements of closing – 1:30, 2:00, 2:20
 - 7) Closing time – 2:30 p.m.
 - vi) Raffle (Taxable):
 - 1) Tony Richard
 - 2) Prizes (\$500, 6 mo. PCC Membership, Hitachi Cordless Drill, \$100 SCRIP, \$50 Gift card)
 - 3) Letter and ticket distribution - Back of church Sept 2 & 4 and Pull tickets the Sept 17th and put in mail
 - 4) Collection Basket (Sep 9/10, 16/17, 23/24)
 - 5) Ticket Sales (signup sheet)
 - 6) Time for Drawing – 2:00 p.m.
 - vii) Fund a Cause
 - 1) Breitbach Room improvements and shelving in Gathering meeting
 - 2) Planning: meeting space, small group, no more gold chairs, couches and chairs, cabinets, projector and screen, more comfortable
 - viii) Money Counting
 - 1) Tom Bechen
 - 2) Money Boxes: 4 boxes to report
 - 3) Starting cash - ask Kari what was used last year (Tom)
 - 4) Time – 3:30 p.m.
 - 5) Location – Breitbach Room
5. Motion to adjourn - by Kristin and seconded by Tim

Next Meeting
Aug. 28, 2023, 5:30 p.m., Shannon Hall